

Garvestone, Reymerston and Thuxton Parish Council

Parish Councillors are hereby summoned, and members of the press and public are invited, to attend the next meeting of the Parish Council to be held at 7:00pm on Monday 15th September 2025, at the Garvestone & Thuxton Village Hall.

Clerk: *Samantha Bromley*

Date: 10/09/2025

AGENDA

1. Apologies.

To consider and approve apologies for absence.

2. Minutes.

To approve the minutes of the Parish Council meeting dated Monday 21st July 2025.

3. Declaration of Interest.

- 3.1. Councillors are invited to declare a pecuniary or non-pecuniary interests on any subject on the agenda.
- 3.2. To consider any dispensation requests.

4. To receive updates on matters not elsewhere on the agenda.

- 4.1. To receive an update on the escaped pigs.
- 4.2. MP Dennis and Sons have been contacted to conduct their annual hedge cut – date of work to be confirmed.
- 4.3. To note that the Council's Chair and Clerk will be attending a meeting with the Garvestone & Thuxton Village Hall Committee to review the Playground Inspection Report on 29th September.
- 4.4. To receive an update on the defibrillator (CPR/AED) training session.

5. Correspondence.

- 5.1. Norfolk Police: Free Bystander Training available. Circulated
- 5.2. Breckland: Enforcement Letter - ENF/063/25 - Farm Buildings 601902 306699 North Green, Reymerston, Garvestone, Norfolk. Circulated.
- 5.3. County Cllr Edward Connolly: Information. Circulated.

6. Public Participation and Reports.

- 6.1. To receive a report from County Cllr Edward Connolly if present.
- 6.2. To receive reports from District Cllrs Paul Claussen and Paul Plummer if present.
- 6.3. To receive a report from the police if present.
- 6.4. Open forum for members of the public (maximum of 3 minutes per person).

7. Funding.

To consider potential bids for the Norfolk County Council Parish Partnership Scheme 2026/27 and note the application deadline of 1st December 2025.

8. Open Spaces.

- 8.1. To review options for a replacement noticeboard and AGREE any action.
- 8.2. To receive an update on the possibility of installing signage displaying historical footpath names and AGREE any action.

- 8.3. To note the installation of an additional flashing 20mph sign on Town Lane and AGREE any action.

9. Planning Matters.

- 9.1. To consider consultee response to applications received from Breckland District Council:
- 9.1.1. PL/2025/0984/OMIN - Outline application with all matters reserved except for access for 3 no. dwellings with associated parking and garden amenity areas. - Land South off Dereham Road, Garvestone. Circulated.
- 9.2. To consider consultee response to any other applications received from Breckland District Council after the publication of the agenda:
(<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
- 9.3. To receive notifications of decisions made by Breckland District Council:
- 9.3.1. PL/2025/1194/CLOPUD - Proposed rear extension and internal alterations - certificate of lawfulness - proposed use - Wayside Dereham Road, Garvestone, Norwich, Norfolk, NR9 4QT. GRANTED NO CONDITIONS.

10. Financial & Governance Matters.

- 10.1. To RESOLVE to AGREE the following payment:

Payee	Description	Method	Net	VAT	Gross
Staffing	Salary/HMRC/Pension/WFHA	BACS	£682.25	£0.00	£682.25
Tesco	Mobile	DD	£11.66	£2.33	£13.99

**To include any invoices received after publication of the agenda.*

11. Administration.

- 11.1. To review and update the Council's Risk Assessment for Parish Council Events and Volunteer Activities.
- 11.2. To review and update the Council's Covid-19 Risk Assessment for Parish Council meetings.
- 11.3. To review correspondence in relation to the Mobile Post Office and AGREE a response.
- 11.4. To note the pros and cons of registering a custom domain for the Parish Council website and AGREE any action.

12. Members Matters.

No decision may be made under this item.

13. Items for the next meeting.

- 13.1. To consider applying for Section 106 developer contribution funding to support the purchase of new equipment for the Garvestone & Thuxton Village Hall playground.

14. Next meeting of the council.

To note when the next meeting of the Council will take place.

To pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public for the following confidential items.

15. Staffing.

To discuss staffing matters.